FEDERAL LAW ENFORCEMENT TRAINING CENTER
INTELLIGENCE ANALYST TRAINING PROGRAM

(REVISED: 04/03)

BLDG. NO:

PROGRAM COORDINATOR: Merle Manzi

ROOM NO:

EDUCATIONAL AIDE:

CLASS NO: IATP-XXX   **AGENCY: Mixed**

WEEK NO: **1**

HOURS	Monday	Tuesday (1)	Wednesday (2)	Thursday (3)	Friday (4)
7:30 – 8:30	**TRAVEL DAY**	**COURSE OPENING** *WELCOME / ORIENTATION INTRODUCTIONS*	**CORE COMPETENCIES FOR INTELLIGENCE ANALYSTS**	**INTRODUCTION TO INTELLIGENCE ANALYSIS** *(Continued)*	**LEGAL ISSUES FOR INTELLIGENCE ANALYSIS**
8:30 – 9:30		**INTRODUCTION TO LAW ENFORCEMENT INTELLIGENCE** *FUNDAMENTAL CONCEPTS, TERMS AND DEFINITIONS*			
9:30 – 10:30					
10:30 – 11:30			**11:15am - CLASS PHOTO /TBA**		
11:30 – 12:30		LUNCH	LUNCH	LUNCH	LUNCH
12:30 – 1:30	**TRAVEL DAY**	**INTRODUCTION TO LAW ENFORCEMENT INTELLIGENCE** *THE INTELLIGENCE CYCLE*	**INTRODUCTION TO INTELLIGENCE ANALYSIS**	**IDENTIFICATION AND DOCUMENT FRAUD**	**LAW ENFORCEMENT TERMINOLOGY AND PROCEDURES**
1:30 – 2:30					
2:30 – 3:30					**OPERATIONAL PLANNING**
3:30 – 4:30		**TEAM ASSIGNMENTS & PREPARATION**			
After Hours		**NETWORKING EXERCISE** *(OPTIONAL)*	**LABORATORY AVAILABLE**	**LABORATORY AVAILABLE**	**LABORATORY AVAILABLE**
					* WEEKEND = AVAILABLE

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WEEK NO: **2**

HOURS	Monday (5)	Tuesday (6)	Wednesday (7)	Thursday (8)	Friday (9)
7:30 — 8:30	**Phase # 1** - LAB *Organizing / Planning*	ELECTRONIC SOURCES OF INFORMATION	FINANCIAL INVESTIGATIONS	REPORT WRITING FOR INTELLIGENCE ANALYSTS	FEDERAL RISS PROJECTS
8:30 — 9:30	**Phase # 1** - PRESENTATIONS				
9:30 — 10:30	ANALYSIS ISSUES IN HOMELAND SECURITY	INTERNET-BASED INVESTIGATIONS	TRACING FUNDS THROUGH FINANCIAL INSTITUTIONS		
10:30 — 11:30		GOVERNMENT AND AGENCY DATABASES			
11:30 — 12:30	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
12:30 — 1:30	COLLECTION OF INFORMATION	INTERVIEWING TECHNIQUES	MONEY LAUNDERING INVESTIGATIONS	INTELLIGENCE REPORTING PROCEDURES AND FORMATS	NCIC / NLETS
1:30 — 2:30					TECS/NADDIS/INS
2:30 — 3:30		STATEMENT ANALYSIS	FINCEN *FINANCIAL INVESTIGATIVE RESOURCES*	DATA INTEGRITY AND RECORDS MANAGEMENT	**Phase # 2** - LAB *Collection / Evaluation / Validation / Reporting*
3:30 — 4:30					
After Hours	LABORATORY AVAILABLE	LABORATORY AVAILABLE	LABORATORY AVAILABLE	LABORATORY AVAILABLE	LABORATORY AVAILABLE
					* WEEKEND = AVAILABLE

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EDUCATIONAL AIDE:

CLASS NO: IATP-XXX   **AGENCY:** Mixed   **WEEK NO: 3**

HOURS	Monday (10)	Tuesday (11)	Wednesday (12)	Thursday (13)	Friday (14)
7:30 8:30	**Phase # 2** - PRESENTATIONS	**MICROSOFT EXCEL** *FOR ANALYSIS*	**ACISS** *DEMONSTRATION AND FAMILIARIZATION*	**RAID-97** (NDIC) *DEMONSTRATION AND FAMILIARIZATION*	**i2 - ANALYSTS NOTEBOOK** *DEMONSTRATION AND FAMILIARIZATION*
8:30 9:30					
9:30 10:30	**ANALYTICAL TECHNIQUES AND METHODS**				
10:30 11:30					
11:30 12:30	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
12:30 1:30	**ANALYTICAL TECHNIQUES AND METHODS** *(Continued)*	**RF FLOW** *FOR INVESTIGATIVE CHARTING*	**ORION** *DEMONSTRATION AND FAMILIARIZATION*	**ASIS** (FinCEN) *DEMONSTRATION AND FAMILIARIZATION*	**i2 - ANALYSTS NOTEBOOK** *LAB*
1:30 2:30					
2:30 3:30	**LINK AND GRAPHIC ANALYSIS TECHNIQUES**				**Phase # 3** - LAB *Collation / Indexing / Analysis*
3:30 4:30					
After Hours	**LABORATORY AVAILABLE**	**LABORATORY AVAILABLE**	**LABORATORY AVAILABLE**	**LABORATORY AVAILABLE**	**LABORATORY AVAILABLE**
					* WEEKEND = AVAILABLE

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EDUCATIONAL AIDE:

CLASS NO: IATP-XXX   **AGENCY: Mixed**   **WEEK NO: 4**

HOURS	Monday (15)	Tuesday (16)	Wednesday (17)	Thursday (18)	Friday (19)
7:30 — 8:30	**Phase # 3** - PRESENTATIONS	**CRIME MAPPING AND GIS SYSTEMS**	**CASE SUMMARIZATION AND TRIAL PREPARATION**	**Phase # 4** - LAB *Dissemination / Feedback* *CASE SUMMARY PREPARATION* - Written - Graphic - Verbal	**STRATEGIC PLANNING AND FORECASTING**
8:30 — 9:30					**INTELLIGENCE NETWORKS AND ORGANIZATIONS**
9:30 — 10:30	**PENLINK** *DEMONSTRATION AND FAMILIARIZATION*	**MICROSOFT POWERPOINT** *FOR INTELLIGENCE PRESENTATIONS*	**COURTROOM PROCEDURE AND TESTIMONY**		**COURSE CLOSING** *EVALUATION / CRITIQUES*
10:30 — 11:30					**GRADUATION**
11:30 — 12:30	LUNCH	LUNCH	LUNCH	LUNCH	
12:30 — 1:30	**PENLINK** *DEMONSTRATION AND FAMILIARIZATION*	**MICROSOFT POWERPOINT** *FOR INTELLIGENCE PRESENTATIONS*	**DATA VISUALIZATION** *REMOTE FEED AND INTERACTIVE LAB*	**Phase # 4** - PRESENTATIONS **FINAL EVALUATION** *PRACTICAL EXERCISE* Panel Review for Individual and Team Assessments	**TRAVEL - RETURN TO DUTY STATIONS**
1:30 — 2:30					
2:30 — 3:30		**MICROSOFT POWERPOINT** *LINKING AND CHARTING APPLICATIONS*	**Phase # 4** - LAB *Dissemination / Feedback* *CASE SUMMARY PREPARATION* - Written - Graphic - Verbal		
3:30 — 4:30					
After Hours	**LABORATORY AVAILABLE**	**LABORATORY AVAILABLE**	**LABORATORY AVAILABLE**	**LABORATORY AVAILABLE**	